Museum : Default

Risk Assessment Sheet

Register Issue: 1 (Issued: 14-11-05)

Report Reference: 82/2543 Username: andrew shaw Date: 23 March 2006

Phase 1 -	- Identific	ation														
Risk Number	r 001/01	001/01 Risk Title Under insurance of Museum collections						Ris	k Owner	Owner Guy Kilminster		Man	ager	Steve Blackbourn		
Description	Internal Audit in a report dated June 2005 identified under-insurance of Museum collections as a risk to t Authority in the event of a major disaster.											Risk				
Consequence	Limited insurance payment preventing replacement of objects								Start Date 03-10-05		End Date 01-			06		
Phase 2 -	- Current	Qualitativ	е													
Curren	nt Control Mea	sures														
Prob Current	t	Cost	Service Delivery		Reputation						Category	6	Score	0		
Phase 3 -	- Risk Ma	nagement	- 1 Actions T	otal												
	Camerilata a	Description						Cost	Action Manager Ad		Action By Date	Completion Date		Seco	Secondary Risk	
Reduction 1	Formulate a revaluation policy								Steve Blad	Steve Blackbourn 01-04-06						
Prob Post		Cost	ment Qualita Service Delivery	tive	Reputation						Category	6	Score	0		
Phase 5 -	- Fallbacl	k Plan														
Fallback Plan	Description n											Likely Cost 0		Action Manager		
I aliback I lail														1		
Comments														<u> </u>		

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Risk Assessment Sheet

Register Issue: 1 (Issued: 14-11-05)

Report Reference: 82/2543 Username: andrew shaw Date: 23 March 2006

Phase 1 -	Identific	cation													
Risk Number	002/01 Risk Title Inadequacy of current inventory records						Ris	sk Owner	Owner Guy Kilminster		Manag	Manager Steve Bl		ourn	
	Internal Audit in a report dated June 2005 identified the need to improve the inventory records of the Museums collections and to undertake a physical verification of all items							sk Group			Risk T	/pe			
Description	inuseums collections and to undertake a physical verification of all items							tant Data		2.40.05		-1-	04.04.00		
Consequence	Loss of items from the collections								Start Date 03-10-05			End Date 01-04-06			
Phase 2 -	Current	Qualitative	9												
Current	t Control Mea	asures													
Prob Current		Cost	Service Delivery	Reputat	ion					Category	6	Score	0		
Phase 3 -	Risk Ma	anagement	- 3 Actions T				Cost								
Reduction 1	Description Introduce new collection management software							Action Manager Steve Blackbourn		Action By Date 01-04-06	Com	Completion Date		ary Risk	
Reduction 2	Davis a written present upp							Steve Blackbourn 01-04-06		01-04-06					
Reduction 3	Physical verification of all items							Steve Blackbourn 01-04-06							
							'				'				
Phase 4 -	Post Ri	sk Manage	ment Qualita	tive											
Prob Post		Cost	Service Delivery	Reputat	ion					Category	6	Score	0		
Phase 5 -	Fallbac	k Plan													
Fallback Dian	Description											Likely Cost	Action	Manager	
Fallback Plan												0			
Comments															